

## Item 8, Appendix 3

*An indicative Terms of Reference is set out below in the format used in the Combined Authority Constitution.*

*The Terms of Reference would be subject to formal agreement at the Annual Meeting of the Combined Authority as part of the standard annual governance process.*

# Part 3

## Section 2.3 - Terms of Reference

### Transport Committee

The Transport Committee is authorised:

1. To carry out any Non-Mayoral transport function<sup>1</sup> of the Combined Authority or any other Non-Mayoral function<sup>2</sup> related to transport, including:
  - a) progressing the elements of the Strategic Economic Framework that fall within the remit of this committee, by
    - approving, amending or revoking any policy, investment priorities, strategy or plan<sup>3</sup>
    - delivering, monitoring and reviewing the outcomes and impact of any policy, investment priorities, strategy or plan,
  - b) progressing those elements of the Mayor's pledges that fall within the remit of this committee, ensuring alignment with the Strategic Economic Framework where appropriate,
  - c) submitting bids for devolved and other funding,

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<sup>1</sup> Functions in this context include any function of the Combined Authority in its role as local transport authority, travel concession authority or transport authority and are to be construed in a broad and inclusive fashion, and as including the exercise of the ancillary powers under Section 113A Local Democracy, Economic Development and Construction Act 2009

<sup>2</sup> Including those conferred on the Combined Authority by the West Yorkshire Combined Authority (election of Mayor and Functions) Order 2021

<sup>3</sup> With the exception of any major policy, investment priorities, strategy or plan reserved to the Combined Authority - see further Section 2.2 of Part 3 of the Constitution - and subject to any direction by the Mayor that any decision on a policy, investment priorities, strategy or plan be referred to the Combined Authority for determination

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- d) working with key partners to develop and promote a shared understanding, approach and coherent strategies and policies, and
- e) delivering and overseeing any project or programme in accordance with the Leeds City Region Assurance Framework<sup>4</sup>, including the following where authorised by a bespoke approval pathway and approval route for a scheme (after decision-point 2 only):
  - making a decision to progress the scheme<sup>5</sup> <sup>6</sup>or
  - making any recommendation to the Combined Authority<sup>7</sup> or the Mayor<sup>8</sup> about progressing the scheme, and
  - reviewing the scheme's impact,

with the **exception** of

- any function which requires a Statutory Consent<sup>9</sup> where that consent has yet to be given<sup>10</sup>,
- any matter related to a Non-Mayoral Function conferred by the 2021 Order, which the Mayor has directed should be referred to the Combined Authority for determination<sup>11</sup>, or
- any function which is reserved to the Combined Authority<sup>12</sup>.

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<sup>4</sup> Or otherwise, where the project or programme does not fall to be considered under the Assurance Framework

<sup>5</sup> Including determining change requests

<sup>6</sup> With the exception of any decision which would result in a revised financial approval which exceeds the cumulative total of the financial approval and tolerance threshold agreed by the Combined Authority at decision point 2 (or decision point 3) by more than 25%, in which case the decision must be referred to the Combined Authority.

<sup>7</sup> Or to any other committee or relevant officer with delegated authority to make the decision

<sup>8</sup> The Mayor will determine any aspect of a scheme which is a Mayoral Function

<sup>9</sup> These are specified functions conferred by the West Yorkshire Combined Authority (Election of Mayor and Functions) Order 2021 - see further the Access to Information Rules in Part 4 of the Constitution

<sup>10</sup> In relation to any function in respect of which a Statutory Consent has been given, the Committee must exercise their authority in accordance with the terms of any Statutory Consent

<sup>11</sup> The 2021 Order provides that these matters require the support of the Mayor

<sup>12</sup> The functions reserved to the Combined Authority are set out in Section 2.2 of Part 3 of the Constitution, and include the approval of any major policy, investment priorities, strategy or plan

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2. To advise the Combined Authority in respect of any Non-Mayoral Function which is a transport function or function related to transport.
3. To advise the Mayor in respect of any Mayoral General Function<sup>13</sup> which is a transport function or other function related to transport, including the preparation of the Local Transport Plan and related strategies, and bus franchising functions.
4. To liaise with the Climate, Energy and Environment Committee and the Place, Regeneration and Housing Committee to secure the decarbonisation of transport infrastructure including planning for sustainable development and flood risk management.
5. To promote, in collaboration with other committees,
  - equality and diversity,
  - inclusive growth,
  - tackling the climate emergency, and
  - the strategic alignment of the Combined Authority's policies, investment priorities, strategies and plans.
6. To respond to any report or recommendation from an overview and scrutiny committee<sup>14</sup>.

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<sup>13</sup> Mayoral General Functions are the functions of the Combined Authority which are exercisable only by the Mayor, other than PCC Functions. These are conferred by the 2021 Order (see further Table D in Section 3.1.1 of Part 3 of the Constitution), or other legislation

<sup>14</sup> That is, any overview and scrutiny committee of the Combined Authority (in accordance with Scrutiny Standing Orders in Part 4 of the Constitution) or of any Constituent Council